



## General Volunteer Safety Guidelines

To ensure a safe Amway River Bank Run experience, you are encouraged all to be aware of the following:

- In the event that a participant in the Amway River Bank Run is injured or needs medical assistance, volunteers are to seek medical staff, security or a police officer on duty at your location for assistance. Medical personnel are located along each event course on bicycles, each Aid Station and Finish Line. Police officers are located at every street intersection along event courses and near the Start and Finish lines.
- If you see a suspicious person, object or vehicle along or near the event course, please notify the security staff or law enforcement nearby.
- Do not store, hide or leave any personal items (backpacks, packages, etc.) along or near the start and finish line areas, post event party or event courses.
- Do not store or hold bags or packages for someone you don't know.
- Do not bring any unnecessary items with you. Security staff in various areas will be performing bag checks.
- In the event that severe weather occurs event morning, please listen to instructions from your captain.
  - Tune into **NewsRadio Wood 1300 AM** or **106.9 FM** event morning for traffic and weather information.

### EVENT ALERT SYSTEM

The Event Alert System (EAS) communicates the status of course conditions to participants, volunteers and spectators on event day. The levels range from Low (green) to Moderate (yellow) to High (red) to Extreme (black) based on a variety of factors, including but not limited to weather conditions.

- All volunteers should familiarize themselves with the EAS prior to the event, remain alert for directions from event officials and announcers, and take precautions to prepare properly for varying weather conditions on event day.

Event Alert System table:

Alert Level	Event Conditions	Recommended Actions
EXTREME	<ul style="list-style-type: none"><li>• Event cancelled</li><li>• Extreme and dangerous conditions</li></ul>	<ul style="list-style-type: none"><li>• participation stopped</li><li>• follow event official instruction</li></ul>
HIGH	<ul style="list-style-type: none"><li>• Potentially dangerous conditions</li></ul>	<ul style="list-style-type: none"><li>• slow down</li><li>• observe course changes</li><li>• follow event official instructions</li><li>• consider stopping</li></ul>
MODERATE	<ul style="list-style-type: none"><li>• Less than ideal conditions</li></ul>	<ul style="list-style-type: none"><li>• slow down</li><li>• be prepared for worsening conditions</li></ul>
LOW	<ul style="list-style-type: none"><li>• Good conditions</li></ul>	<ul style="list-style-type: none"><li>• enjoy the event</li><li>• be alert</li></ul>

### THREATENING WEATHER CONDITIONS

The Amway River Bank Run will be canceled or delayed (up to 1 hour) if any of the following weather conditions exist:

TORNADO WARNING  
TORNADO WATCH

THUNDERSTORM  
'HEAVY' RAIN

EXTREME HEAT INDEX

### INDIVIDUAL RESPONSIBILITY

- It is the responsibility of volunteers to understand safety is the number one factor in any situation or decision to postpone or cancel the event.
- It is imperative for any person involved in the event to understand that self-preservation is of utmost importance. Therefore the safety of individuals involved with the event – participants, spectators, volunteers, event staff and vendors – is ultimately the responsibility of the individual.
- If a substantial building is not available for shelter, enclosed motor vehicles can provide shelter as long as patrons do not touch the metal framework during the thunderstorm.
- No place outside is safe if lightning is in the vicinity. Partially enclosed vending areas and tents are not safe. If no safe shelter is available, direct patrons to stay away from the tallest objects (trees, light poles, flag poles), metal objects (fences or bleachers), standing pools of water and open fields. If patrons are still in transit to the venue, encourage them to remain in their vehicles until the lightning threat has ended.

## **PUBLIC SAFETY INFORMATION**

To ensure a safe Amway River Bank Run experience, you are encouraged to be aware of the following:

- In the event that a participant is injured or needs medical assistance, volunteers are to seek medical staff, security or a police officer on duty at your location for assistance.
- Medical personnel are located along each event course on bicycles, each Aid Station, Finish Line and Calder Plaza. Police officers are located at every street intersection along event courses or call **616.284.1727**

## **SEE SOMETHING—SAY SOMETHING**

- If you see a suspicious person, object or vehicle along or near the event course, please notify the security staff or law enforcement nearby.
- Do not store, hide or leave any personal items (backpacks, packages, etc.) along or near the start and finish line areas, post event party or event courses.
- Do not store or hold bags or packages for someone you don't know.
- Do not bring any unnecessary items with you. Security staff in various areas will be performing bag checks.

## **INFORMATION/LOST AND FOUND**

Located in DeVos Place at the Welcome Center in Halls A & B

- Anything lost and found will be taken to the Information Tent. If not picked up, Race Headquarters can be contacted at [runinfo@amwayriverbankrun.com](mailto:runinfo@amwayriverbankrun.com)

## **LOST CHILD**

- All lost child situations are handled by a trained Search and Rescue team. If someone is missing/lost—the individual making the inquiry is to be taken to the Welcome Center in DeVos Place – race staff will contact the Communications Team to manage the situation. **616-284-1727**

## **RUNNER DOWN**

- Aid Station volunteers – seek your medical staff and radio personnel.
- Other areas - notice your location, notice the condition of the runner, identify bib number, **Call 616-284-1727 and request help.**

## **DROPPED OUT PARTICIPANT**

- If someone suspects a participant may have dropped out of the event, the individual making the inquiry is to be taken to the Information Tent to speak with the Radio Operator who will manage the situation.

## **ACTIVE SHOOTER**

In the event that an active shooter is in your vicinity, follow the steps below:

- **RUN:** Have an escape route and plan in mind, leave your belongings behind and keep your hands visible
- **HIDE:** Hide in an area out of the shooter's view, block entry to your hiding place and silence your mobile devices
- **FIGHT:** As a last resort and only when your life is in imminent danger take action, attempt to incapacitate the shooter, act with physical aggression and throw items at the shooter
- **Call 9-1-1** when it is safe to do so: Provide the following information:
  - Location of the active shooter
  - Number of shooters
  - Physical description of shooters
  - Number and type of weapons held by shooters
  - Number of potential victims at the location

When law enforcement arrives:

- Remain calm and follow instructions
- Put down any items in your hands (i.e., bags, jackets)
- Raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers such as holding on to them for safety
- Avoid pointing, screaming or yelling
- Do not stop to ask officers for help or direction when evacuating

## **CRITICAL CONTACTS**

- **Medical Emergencies 616.284.1727 (also used for Lost Child)**