



# DeVos Place Volunteer Safety Guidelines

## OVERVIEW

The DeVos Place Volunteers include: Welcome Center, Event Hospitality, Registration, Bib & T-Shirt Pickup and Gear Check and Finish Fest. Please review the **Volunteer Safety Guidelines** as well as the additional details provided in this document.

## EVENT ALERT SYSTEM

The Event Alert System (EAS) flags will be located near the Start Line, Finish Line, Charity Plaza and Race Information Tent on Calder Plaza near the Michelob Ultra Finish Fest. The flags communicate (but are not limited to) course and weather conditions. **Green** (Low) – good conditions; **Yellow** (Moderate) – less than ideal conditions; **Red** (High) – potentially dangerous conditions; **Black** (Extreme) – extreme conditions – event cancelled

## THREATENING WEATHER CONDITIONS

The Amway River Bank Run will be canceled or delayed (up to 1 hour) if any of the following weather conditions exist:

TORNADO WARNING  
TORNADO WATCH

THUNDERSTORM  
'HEAVY' RAIN

EXTREME HEAT INDEX

In the event that threatening weather conditions require seeking shelter, PA announcements will be made within DeVos Place. DeVos Place has the below designated procedures:

Type of Emergency	Procedure
Tornado Shelters	The designated tornado shelter is located in the lowest level of DeVos Place underneath the building. PA announcements will provide directions to the shelter. <ul style="list-style-type: none"><li>Please wait in shelter for further instructions</li></ul>
Fire Procedures	In the event of a fire: <ul style="list-style-type: none"><li>Fire panels will flash and a siren will go off</li><li>Security will inform patrons to wait for further instructions</li><li>PA announcements will indicate evacuation procedures which include designated routes and exits</li><li>In case of fire, do not use elevators or escalators</li></ul>
Medical Emergencies	First Aid Station is located in the Grand Gallery Service Corridor

## INDIVIDUAL RESPONSIBILITY

- It is the responsibility of volunteers to understand safety is the number one factor in any situation or decision to postpone or cancel the event.
- It is imperative for any person involved in the event to understand that self-preservation is of utmost importance. Therefore the safety of individuals involved with the event – participants, spectators, volunteers, event staff and vendors – is ultimately the responsibility of the individual.
- If a substantial building is not available for shelter, enclosed motor vehicles can provide shelter as long as patrons do not touch the metal framework during the thunderstorm.
- No place outside is safe if lightning is in the vicinity. Partially enclosed vending areas and tents are not safe. If no safe shelter is available, direct patrons to stay away from the tallest objects (trees, light poles, flag poles), metal objects (fences or bleachers), standing pools of water and open fields. If patrons are still in transit to the venue, encourage them to remain in their vehicles until the lightning threat has ended.

### **SEE SOMETHING—SAY SOMETHING**

- If you see a suspicious person, object or vehicle along or near the event course, please notify the security staff or law enforcement nearby.
- Do not store, hide or leave any personal items (backpacks, packages, etc.) along or near the start and finish line areas, post event party or event courses.
- Do not store or hold bags or packages for someone you don't know.
- Do not bring any unnecessary items with you. Security staff in various areas will be performing bag checks.

### **INFORMATION/LOST AND FOUND**

- Located in DeVos Place at the Welcome Center in Halls A & B
- Anything lost and found will be taken to the Information Tent. If not picked up, Race Headquarters can be contacted at [runinfo@amwayriverbankrun.com](mailto:runinfo@amwayriverbankrun.com)

### **ACTIVE SHOOTER**

In the event that an active shooter is in your vicinity, follow the steps below:

- **RUN:** Have an escape route and plan in mind, leave your belongings behind and keep your hands visible
- **HIDE:** Hide in an area out of the shooter's view, block entry to your hiding place and silence your mobile devices
- **FIGHT:** As a last resort and only when your life is in imminent danger take action, attempt to incapacitate the shooter, act with physical aggression and throw items at the shooter

**Call 9-1-1** when it is safe to do so: Provide the following information:

- Location of the active shooter
- Number of shooters
- Physical description of shooters
- Number and type of weapons held by shooters
- Number of potential victims at the location

When law enforcement arrives:

- Remain calm and follow instructions
- Put down any items in your hands (i.e., bags, jackets)
- Raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers such as holding on to them for safety
- Avoid pointing, screaming or yelling
- Do not stop to ask officers for help or direction when evacuating